

Dear \_\_\_\_\_,  
(Tenant)

This **Eviction Notice** from \_\_\_\_\_ is given to you on this day, \_\_\_\_\_.  
(Landlord/Property Manager) (Date of Delivery)

You are being asked to leave the premises. If you do not leave, court-ordered actions may be initiated against you.

If you are in doubt regarding your legal rights and obligations, it is recommended that you seek legal assistance.

**You are in possession of the leased premises described below:**

**ADDRESS** \_\_\_\_\_ **CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP CODE** \_\_\_\_\_

**NOTES** \_\_\_\_\_

**You are being asked to vacate the premises for the following reason(s):**

**You should vacate the premises and deliver possession by:** \_\_\_\_\_  
("Move-Out Date")

If you do not vacate the premises by the "Move-Out Date", eviction proceedings shall be brought forth. If any legal action is commenced, the prevailing party shall be entitled to reasonable attorney's fees and costs in addition to any other relief to which the prevailing party may be entitled.

☐ **TENANT CAN REMEDY**

You will not have to vacate the premises and can ignore this communication if the corrective action described below is taken within  days of receiving this notice:

**Record of Service**

**LOCATION:** \_\_\_\_\_  
(Enter the address where the notice was served)

**WITNESS:** \_\_\_\_\_  
(If you have a witness, enter their name and have them sign here)

- ☐ Notice was hand delivered to the Tenant \_\_\_\_\_  
(Tenant Signature)
- ☐ Notice was conspicuously posted on the Premises
- ☐ Notice was sent via certified mail (return receipt requested)

I, \_\_\_\_\_, have signed  
(Print Name)

below and certify that:

- (1) this notice has been served to the tenant and  
(2) I have retained a copy for my records.

DATE



(Keep this copy for your records)

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(Tenant)

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\_\_\_\_\_  
**DATE**





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